



Gallatin County DUI Task Force Plan July 1, 2014 thru June 30th, 2015

Submitted to the

State Highway Traffic Safety Bureau
Montana Department of Transportation
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Gallatin County DUI Task Force Plan

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The Gallatin County DUI Task Force represents a diverse cross-section of the community including citizens, law enforcement, prosecuting attorneys, health professionals, prevention and treatment specialists, and others appointed by the Gallatin County Commissioners with the mission of promoting a healthier and safer environment for county residents by reducing the number of alcohol-related traffic crashes through public education, awareness, legislative, enforcement and collaborative strategies.

Mission: The mission of the Gallatin County DUI Task Force is to reduce the incidence of driving under the influence of alcohol and other drugs.

2014 Vision: The vision for the Gallatin County DUI Task Force is to be the “face of DUI prevention” by providing education, funding, networking opportunities, enforcement, and public advocacy in Gallatin County. To accomplish that, the DUI Task Force will:

- 1) Engage in effective education and enforcement advocacy and policy debate to facilitate changes to support and promote pro-active traffic enforcement and a reduction in DUI-related crashes.
- 2) Develop partnerships with public health organizations to facilitate making highway safety a top public health priority.
- 3) Proactively educate a variety of stakeholders on the risk of driving under the influence of alcohol and other drugs through a series of targeted messages and campaigns.
- 4) Develop and/or enhance its collaborative network and strategic partnerships.
- 5) Provide statistical data about DUI in Gallatin County as required by MCA 61-2-106.
- 6) Provide a formalized CEASE Award process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with county purchasing policies and procedures, and evaluate outcomes achieved by the awardee.
- 7) Have an active and engaged DUI Task Force board that guides the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.
- 8) Have a well-trained and competitively compensated (up to $\frac{3}{4}$ time) Coordinator charged with coordinating DUI Task Force member efforts in carrying out the strategic plan and documenting the results.

Evaluation:

Outcomes to the strategies described in this plan will be reported on at meetings and monitored quarterly. The Gallatin County DUI Task Force presents its program evaluation/report to the county commission and the state in the fall of each year for the preceding fiscal year.

Budget:

The Gallatin County DUI Task Force receives funds from 50% of driver license reinstatement fees collected in Gallatin County pursuant to MCA § 62-1-107 and 108. The funds are generated by individuals convicted of DUI and other traffic violations who, effective October 1, 2003, pay a \$200 reinstatement fee to the State to get their license back. One half of the fees are deposited in the State’s General Fund and the other half is disbursed on a quarterly basis, beginning January 1, 2004, to Task Forces throughout the State. The proposed budget for FY 15 as presented to the County Commission is page 10.

Problem: State Overview

According to the Montana Department of Transportation,

Alcohol/drug-related crashes accounted for 9.6% of all reported traffic crashes during 2011. Although there was a very small increase in the total number of alcohol/drug-related crashes over the 2010 numbers (an increase of 10 crashes), this is still one of the lowest total number of alcohol/drug-related crashes in at least twenty years. It is far below the 22.3% of alcohol-related crashes reported during 1983.

Alcohol/drug-related crashes tend to result in more severe injuries than do crashes with no impairment. During the early 1980's, injuries related to alcohol accounted for as much as 36% of the total. Last year, alcohol/drug-related injuries were at 18.1% of all injuries, making the percentage approximately half that seen historically.

Results of a study conducted by the University of Montana's Bureau of Business and Economic Research, released in 2009, show that alcohol abuse costs the state's economy more than half a billion dollars per year in medical costs, lost wages and productivity and other public and private spending. Of that number, \$49.1 million was spent on "extra police, judges and prison cells needed to protect citizens and enforce the laws

Problem: Overview of Gallatin County

Gallatin County is the 3rd largest county in Montana, with 94,720 in 2013, an increase of about 5,000 since 2010. It is estimated that 20% of that population is 18 or under, 10% are over 65. In 2010, the county comprised 2,602.69 square miles.

As of March 2014, the county had 250 liquor licenses, 63 of which are off-premises beer and wine. Most of those licenses are in Bozeman.

Gallatin County's goals for fiscal 2015 as set by the county commission continues to name public health, safety and welfare as a high priority as well as working to improve the Criminal Justice System. Those goals embrace and support the work of the DUI Task Force.

In 2013, there were 9 traffic fatalities 4 of which were impaired driver related. There were 179 crashes involving an impaired driver.

County-wide, 2013 impaired driving citations totaled about 776, an increase of about 10% increase over the 709 citations issued in 2012, but still significantly below the 1159 citations issued in 2009. In that same time period, the number of crashes involving an impaired driver dropped as low as 164, but despite small variations remain the same: 179 in 2009 and 179 in 2013. For that reason, it seems unlikely that the incidence of DUI has dropped.

The largest community in Gallatin County, Bozeman is home to Montana State University. The Bozeman Police Department issues the majority of county DUI citations. Their citations dropped from about 599 in 2009 to 339 in 2013. The Gallatin County Sheriff's office issued 107 down from 198 in 2009.

Youth DUI is perceived as being prevalent in Gallatin County. In 2011, 176 out of 700 DUI offenders (25%) who attended court-ordered classes at Alcohol and Drug Services identified themselves as MSU students. There is no data for 2012 or 2013.

Plan:

Goal #1 – Advocacy

In Fiscal 2015, the DUI Task Force will demonstrably engage in effective education and enforcement advocacy and policy debate to support and promote pro-active traffic enforcement and a reduction in DUI-related crashes.

Specific goals include:

- Advocate with local criminal justice professionals for effective DUI enforcement and adjudication
- Support the work of the DUI Prevention/Enforcement legislative advocacy of the Montana Common Sense Coalition and local legislators
- Make educational presentations to the county and city commissions and other relevant organizations

Goal #2: - Public Health

In Fiscal 2015, the DUI Task Force will develop partnerships with public health organizations to facilitate making highway safety a top public health priority.

Specific goals include:

- Provide education on the use of Screening, Brief Intervention and Referral to Treatment (SBIRT)
- Participate in the Healthy Gallatin Community Health Improvement Plan as it relates to healthy community behaviors and decreasing substance abuse across the lifespan in Gallatin County
- Partner with Public Health to encourage health practitioners and pharmacists to actively educate the public about the dangers of chemically impaired driving
- Educate the public about buzzed driving and the risks of driving under the influence of alcohol and other drugs

Goal #3: Education

In Fiscal 2015, the DUI Task Force will proactively educate a variety of stakeholders (see list below) on the risk of driving under the influence of alcohol and other drugs.

Specific campaigns include:

- Community outreach to educate the general public, professional associations, educational institutions, treatment professionals, and peace officers and law enforcement agencies, as well as taverns, servers and party hosts about the issue of DUI and the work of the Task Force with the goal of better engaging them in reducing the incidence of DUI
- Partner with other groups and coalitions to conduct at least one educational opportunity and/or town hall meeting per year
- Develop and implement one campaign per year targeted at high-risk drivers

Educational Stake Holders include:

- High risk drinkers & their friends:
- Minors and their families
- Drivers Education Programs
- Taverns and Servers

- The general public
- Healthcare providers

Goal #4: Network & Partnerships

In Fiscal 2015, the DUI Task Force will enhance its collaborative network and strategic partnerships with a variety of stakeholders (see list below).

Specific goals include:

- Confirm and identify the people with whom the Task Force should be regularly communicating
- Develop a data base
- Identify topics of interest and prioritize for articles and workshops
- Continue to develop the website and social media for communication
- Publish and distribute a quarterly newsletter

Network & Partnership Stakeholders:

- MT Dept of Transportation's Highway Traffic Safety
- Police/Sheriff/MHP/NPS
- Court Services
- Juvenile Probation
- County/City Attorneys
- Prosecutors
- Lawyers
- Office of the State Public Defender
- Judges
- Criminal Justice Coordinating Council Advisory Council
- Bozeman's Community Alcohol Coalition
- Legislators
- Local politicians
- Voters
- MSU Students
- Alcohol Drug Services of Gallatin County
- Mental Health/Hope House
- MSU Health Promotion Department
- Healthcare community & Medical Providers
- School Counselors
- Media
- Gallatin City/County Health Department

Goal #5: Provide statistical data collections.

In Fiscal 2015, the DUI Task Force will continue to serve as a source for data about DUI in Gallatin County as required by MCA 61-2-106. Data is made available to the public on the DUI Task Force website, utilized in guest columns/editorials, and in presentations to members of the criminal justice system and policy-makers.

Specific goals include:

- Complete 2014 citation comparisons to include total alcohol-related crashes and fatalities.
- The PI&E Committee requests, analyzes and communicates results of research completed

by the Coordinator

Goal #6: CEASE Awards

In Fiscal 2015, the DUI Task Force will continue to provide a formalized awarding process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with county purchasing policies and procedures, and evaluate outcomes achieved by the awardee.

Specific goals include:

- Update application/evaluation process as needed
- Maintain a report with updated line-item budget amounts
- Set Fiscal 2015 priorities for funding and communicate to general membership
- Continue to refine the process for soliciting award applications
- Continue to fund & promote:
 - Ⓢ Consistent identification and arrest of DUI drivers by law enforcement
 - Ⓢ Multi-jurisdiction DUI patrols and /or safety checks
 - Ⓢ Compliance checks
 - Ⓢ Bar checks for over-service to obviously intoxicated persons. Encourage the public to report over-service to local law enforcement.
 - Ⓢ Equipment purchases & other law enforcement/criminal justice projects as consistent with DUI Task Force mandate and annual budget. Costs to be proportionate to the equipment's use for DUI processing
 - Ⓢ Safe ride home programs/projects
 - Ⓢ Education & training relating to DUI enforcement and successful adjudication of arrest
 - Ⓢ Public Information & Education projects as proposed and reviewed by the PI&E Workgroup

Goal # 7: DUI Task Force.

In 2015, the DUI Task Force will have an active and engaged DUI Task Force membership that guide the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.

Specific goals include:

- Members participate in community outreach, education, about the work of the Task Force itself
- Diversify Task Force membership; continue to expand stakeholders
- Develop a succession plan for DUI Task Force officers
- Complete a DUI Task Force orientation/training process
- Review, evaluate & update as needed: the bylaws, governance calendar, and internal financial reporting guidelines

Goal #8: Staffing

In Fiscal 2015, the DUI Task Force will continue to have a well-trained and competitively compensated Coordinator as well as a volunteer administrative assistance that are charged with coordinating DUI Task Force member efforts in carrying out the strategic plan and documenting the results.

Specific goals include:

- Incorporate Coordinator position in to Court Services, create new governance goals for oversight
- Create job descriptions for a volunteer administrative assistant and for other volunteer assistance
- The Coordinator and/or Executive Committee members will attend at least four trainings and workshops per year to increase skills in running a board and providing effective DUI education/advocacy

DUI Task Force Members as of May, 2014

Terry Dutro, Citizen Volunteer
Dave McManis, Bozeman PD
Mark Allen Carpenter, Citizen Volunteer – Chair, PI&E Work Group
Dave Keen, Belgrade PD, Shared membership
Chuck Sprague, Belgrade PD, Shared membership
Heather Hume, ADSGC
Doug Lieurance, Gallatin County Sherriff's Office
Mark Lachapelle, MSU PD
Rocky Hamilton, Manhattan PD
Glen Barcus, MHP - Chair
Katherine McLaughlin, Citizen Member - Secretary
Gordon Berger, West Yellowstone PD – Chair CEASE Awards Committee
Erin Murphy, County Attorney's Office
Richard Gale, Citizen Volunteer
Kelsey Denison, Citizen Volunteer
J Cory Allen, City Attorney's Office
Chris Seitz, Citizen Volunteer

Current membership is kept on file at the County Commission office and posted to the Task Force website: http://www.gallatin.mt.gov/Public_Documents/gallatincomt_ DUI/task_force

Per the governing resolution, the Fiscal 2015 slate of officers will be elected in November.

Meetings

The Gallatin County DUI Task Force meets five months of the year, on the 3rd Wednesday of the month: February; May; June; September and the second Wednesday in November. The Governance Calendar is included as an addendum.

Notices of meetings of the full Task Force are submitted to the Bozeman Daily Chronicle and the Belgrade News.

Dates, times and agendas of all meetings, including committee meetings, are easily accessible on the county website: http://www.gallatin.mt.gov/Public_Documents/gallatincomt_duical/?formid=158

Proposed Budget

<u>Budget Item</u>			
Salaries/Wages	\$18,265	Training	1,250
Employer		Contracted	
Contributions	7,185	Services	13,750
Office Supplies	618	Liability Insurance	271
Operating Supplies	300	Rent	2,370
Software	-	Admin Fixed Costs	2,116
Food (mtgs, events)	450	Service Charges	-
Postage	50	Other grants	17,000
Internet Services	420		
Printing & Duplicating	1,500	Capital Reserves	<u>51,860</u>
Subscriptions & Dues	225	Total Budget	127,916
Membership Dues	150		
Advertising	5,000	Projected Income	
Telephone	420	Highway Traf. Sfty.	-
Cell Phone	240	Drinking & Drvng	<u>40,000</u>
Professional Services	1,750	TOTAL REVENUES	40,000
Repair & Maintenance	50		
Office Equipment	300		
Travel	1,500		



Gallatin County DUI Task Force Governance Calendar

Jan	PI&E Planning Meeting Executive Committee Meeting
Feb	Task Force Meeting Policy & Bylaw Review Review of current year budget and operational plan Annual Meeting/ Strategic Planning Meeting Set dates for meetings for the year Term starts for officers
March	Quarterly meeting between Chair and Coordinator
April	Budget review by finance committee Executive Committee meets: Coordinator Evaluation process begins
May	Task Force Meeting Budget approved by full board Strategic Plan approved by full board Schedule board and strategic planning meeting for the year Final Consideration of CEASE Awards for current fiscal year; committee sets funding priorities for the following fiscal year
June	Task Force Meeting Coordinator Evaluation discussed/approved Quarterly meeting between Chair and Coordinator
July	New Fiscal Year Implementation of annual operational plan and budget Request nominations for officers
August	

September	Task Force Meeting Nomination of officers. Quarterly meeting between Chair and Coordinator
October	Begin Annual Report Executive Committee
November	Task Force Meeting Board election; elect officers; review committee membership and officers. Approve Annual Report; ratify budget, planning markers, as approved by the Commission
December	Quarterly meeting between Chair and Coordinator Orientation for new officers